TO SIGN ONTO TURNITIN ACCOUNT FOR THE FIRST TIME:.

- Click on <u>Turnitin</u>. http://turnitin.com/static/index.html
- Click on the "create account" button just below the e-mail box in the upper right corner..
- If you already have an account, sign in with the existing e-mail and password.
- Otherwise look farther down and click on student.
- It asks for a class ID and password.

1. Your class ID is unique for each semester and each class

   - In the first box put the Class ID number for your specific period. Don't cut and paste as it apparently is picky about that.
   - In the next box put the class password. Fill out the rest of the items requested.
   - ==USE YOUR SCHOOL E-MAIL account==. (the 8 digits of your school ID **@hart.k12.ca.us)**
   - Make sure your password is at least 6 letters long and includes a combination of letters and numbers.
   - You must agree to the terms before it will create an account – click at the bottom.
   - The program will send a confirmation e-mail to the account you listed – ==SHOULD BE YOUR SCHOOL E-MAIL!!!!!!== If you go directly to the TURNITIN site from the terms page you are automatically confirmed.
   - If not, go to your school e-mail
   - Respond to the confirmation e-mail on your school e-mail account.
   - Go to TURNITIN and make sure you are signed on to your English Class.

Fall 2011	Class ID	Password

IF YOU ALREADY HAVE A TURNITIN ACCOUNT

2. Sign on with your e-mail and password.

3. If you cannot remember your old password, click on Retrieve Password in the upper right corner.

4. If you can answer the clue question you set up, you can just choose a new password. Type it twice.

5. If you have an account but it has something other than your school e-mail as your e-mail, click on the User Information tab at the top replace your home e-mail with the school e-mail. IT MUST BE YOUR SCHOOL E-MAIL ACCOUNT! Your student number@hart.k12.ca.us

6. You must add each new class even if you have had that same teacher for the same subject in a previous semester. Every new semester the numbers change. Look at the above table to find your class.

   a. our class's ID number _____

   b. Password_____

7. On the home page, click on "enroll in a class." Use the new number and password.

8. Sign in to your account. It will list your past classes, unless you have dumped them by clicking on the trash can. You can leave them there and have copies of past assignments.   Make sure you are signed on for this semester and in the correct class period.