

# *Valencia High School*

27801 N. Dickason Drive Valencia, CA 91355

661-294-1188

## **Writing Technology Agreement**

Valencia High School English students will be using an online writing program called My Access ([myaccess.com](http://myaccess.com)). They will be using laptops to submit and edit writing samples. Before your child may start using the laptops, we are asking that you and your child discuss and sign the following form, and return to the classroom teacher.

1. I understand that the use of the laptop is a privilege, not a right, and I agree to make every effort to care for my assigned device. I understand that inappropriate use or carelessness may result in losing laptop privileges.
2. I understand that I am expected to use the internet appropriately by keeping personal information out of my submissions. I agree to not post on websites outside of My Access or give out my family name, password, user name, e-mail address, home address, or other information that could help someone locate or contact me in person.
3. I agree to not share my username or password with anyone other than my teachers and parents. I agree to never log in as another student.
4. I will treat internet spaces as classroom spaces. I understand that speech that is inappropriate for class is not appropriate for my submissions or messages. I will conduct myself in a manner reflective of a representative of my school.
5. When communicating with the teacher through the messaging system, I will only ask questions that are relevant to the writing process.
6. I understand that failure to abide by these terms and conditions may result in my losing the opportunity to use the laptop and the website.

-----  
I have read and understand these terms and conditions, and agree to uphold them.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Student name (please print) \_\_\_\_\_

Teacher Name \_\_\_\_\_

I have read and understand these terms and conditions, and will make every effort to assist my child with upholding them.

Parent/guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian name (please print) \_\_\_\_\_